



**Survey to assess Beneficiary Participation and
Accountability under the Second Local
Government Development Programme (LGDP II)
And
Baseline for Local Government Management and
Service Delivery Program (LGMSDP)**

REPORT ON FIELD ACTIVITIES

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1.0 Introduction:

The Uganda Bureau of Statistics (UBOS) was contracted by the Ministry of Local Government (MoLG), to undertake a survey to assess Beneficiary Participation and Accountability under the second Local Government Development Program (LGDP II), and at the same time to generate baseline information for the Local Government and Service Delivery Program (LGMSDP).

To achieve the above, a total of 1500 households were interviewed in 150 communities. UBOS commenced the assignment with submission of an Inception Report to the Client which included details of the methodology, data collection schedule and survey work plan.

2.0 Recruitment:

A total of 50 survey field staff was recruited to undertake the survey. These included 11 Supervisors and 39 interviewers. Each field team was allocated an interviewer specifically responsible for qualitative data collection.

3.0 Training:

The training of field staff commenced on 31st October 2007 and ended on 6th November 2007 (Refer to the Training Timetable in Appendix III). A participatory approach was used during training, whereby each member was expected to contribute.

4.0 Field activities

Data Collection commenced on 9th November, 2007 and was completed in a period of about three weeks. Each field team carried the following set of instruments:

- Listing questionnaire
- Household questionnaire
- Community FGD checklist
- HLG checklist
- CSOs checklist.

5.0 Team supervision and Quality control

To ensure the quality of work, a team of senior officials from UBOS conducted field spot checks. This enabled improvement on accuracy and consistency of the data collected.

6.0 Survey Coverage:

The survey covered 9 Municipalities, 62 “Old” Districts and 13 “New” Districts. A total of 1500 households in 150 villages were selected for interview. Ten households were interviewed per village. In addition, 33 Key Informant Interviews were conducted at Higher Local Government level (HLG), 34 Key Informant Interviews at Lower Local Government level (LLG), 30 interviews with Civil society organizations (CSOs) and 35 interviews with Private Firms (PFs). Details are shown in Appendix I.

7.0 Non-response:

A total of 1486 out of the intended 1500 households were fully covered. Only 14 households were not interviewed. The major reason for the non-response was failure to trace household members at home despite several call backs. There were also cases of respondents who stubbornly refused to be interviewed.

8.0 Challenges:

The major challenge faced was that the respondents had a problem of differentiating LGDP II projects from other projects of Government or Non Government Organizations at the community level.

Appendix I: Coverage by Strata

MUNICIPALITIES					
DISTRICT	No. of Villages	HLG	LLG	PF	CSOs
GULU	1	1	1	1	1
JINJA	1	1	1	0	1
KABALE	1	0	0	0	0
KAMPALA	13	5	0	3	4
MASAKA	1	1	1	1	1
MBALE	1	1	1	1	1
MBARARA	1	0	0	0	0
WAKISO	1	1	0	1	1

“NEW” DISTRICTS					
DISTRICT	No. of Villages	HLG	LLG	PF	CSOs
ABIM	1	0	0	0	0
AMURU	2	0	2	1	1
BUDAKA	1	0	0	0	0
BUDUUDA	2	0	1	1	1
BUKEDEA	1	0	0	0	0
BULIISA	1	1	1	1	1
DOKOLO	1	1	1	1	1
KIRUHURA	2	0	1	1	0
LYANTONDE	1	0	0	0	0
NAMUTUMBA	2	1	0	0	0
NYADRI	3	0	1	0	0
OYAM	3	1	1	1	0
NAKASEKE	1	1	0	1	0

"OLD" DISTRICTS											
DISTRICT	No. of Villages	HLG	LLG	PF	CSOs	DISTRICT	No. of Villages	HLG	LLG	PF	CSOs
ADJUMANI	1	1	1	1	1	KUMI	1	0	1	1	1
AMOLATAR	1	0	0	0	0	KYENJOJO	3	1	1	1	1
AMURIA	1	0	0	0	0	LIRA	2	1	1	1	0
APAC	2	1	1	1	0	LUWERO	2	0	0	0	0
ARUA	2	1	1	1	1	MANAFWA	1	0	0	0	0
BUGIRI	2	0	0	0	0	MASAKA	4	0	0	0	0
BUNDIBUGYO	2	0	0	0	0	MASINDI	2	0	0	0	0
BUSHENYI	3	1	1	1	1	MAYUGE	1	1	1	1	1
BUSIA	1	1	1	1	1	MBALE	2	0	0	0	0
BUTALEJA	1	0	0	0	0	MBARARA	1	1	0	1	1
GULU	1	1	1	1	1	MITYANA	1	0	0	0	0
HOIMA	2	0	0	0	0	MOROTO	1	0	0	0	0
IBANDA	1	0	0	0	0	MOYO	1	0	0	0	0
IGANGA	3	0	0	0	0	MPIGI	2	0	0	0	0
ISINGIRO	1	0	0	1	0	MUBENDE	3	0	0	0	0
JINJA	2	0	0	0	0	MUKONO	5	1	1	1	1
KAABONG	1	0	0	0	0	NEBBI	3	0	3	1	1
KABALE	2	1	1	1	1	NTUNGAMO	2	0	0	0	0
KABAROLE	2	1	1	1	1	PADER	2	1	2	1	1
KABERAMAIDO	1	0	0	0	0	PALLISA	2	0	0	0	0
KALANGALA	1	0	0	0	0	RAKAI	3	0	0	0	0
KALIRO	1	0	0	0	0	RUKUNGIRI	2	1	0	0	0
KAMULI	3	0	0	0	0	SIRONKO	2	0	0	0	0
KAMWENGE	1	0	0	0	0	SOROTI	1	1	1	1	1
KANUNGU	1	0	0	0	0	SSEMBABULE	1	0	0	0	0
KASESE	3	1	1	2	2	TORORO	2	0	0	0	0
KATAKWI	1	0	0	0	0	WAKISO	6	0	1	0	0
KAYUNGA	1	0	0	0	0	YUMBE	1	0	0	0	0
KIBAALE	2	0	0	0	0						
KIBOGA	1	0	0	0	0						
KISORO	1	0	0	0	0						
KITGUM	1	1	1	1	0						
KOTIDO	1	0	0	0	0						

APPENDIX II: Field Staff

No.	Name	No.	Name
INTERVIEWERS			
1.	Ahurira Amon	21.	Labong Susan
2.	Ajidru Brenda	22.	Lubega Sam
3.	Akankwasa Hillary	23.	Luka Oscar
4.	Alarango Robert	24.	Mbabazi Aziz
5.	Aluma Malia Christine	25.	Naguja Josephine
6.	Atim Allen	26.	Nakalembe Evelyne
7.	Avua Nerida	27.	Nakibinge Matilda
8.	Bateta Justine Samantha	28.	Namara Phionah
9.	Bogere Robert	29.	Nampeera Sarah
10.	Egolet Peter	30.	Nantumbwe Aida
11.	Eriaku William	31.	Nassali Lydia
12.	Gidudu Chris	32.	Nuwagaba Winnie
13.	Jalobo John	33.	Okua Moses
14.	Kalanzi Isaiah	34.	Olwala Nelson
15.	Kasozi Lule Howard	35.	Owori Ivan
16.	Kikanja Joseph	36.	Senteza Godfrey
17.	Kizza David	37.	Seruyange David
18.	Kobusingye Janepher	38.	Ssemwogerere Henry
19.	Kobusingye Rebecca	39.	Tusabe Mary Goretti
20.	Kyobutungu Lydia		

SUPERVISORS			
1.	Arinaitwe Adson	7.	Mukasa Joseph
2.	Bateesa Kenneth	8.	Nyende Hirome
3.	Ekwau Hellen	9.	Ojaku Matua
4.	Illelit Ebyau Sam	10.	Opoka Jimmy
5.	Kagumaho John	11.	Turyamureeba John
6.	Luganda Ruth	12.	

APPENDIX III: TIME TABLE FOR THE MAIN TRAINING

**TIME TABLE FOR THE MAIN TRAINING OF THE LGDP II SAMPLE SURVEY
TO BE HELD AT ARCH APARTMENTS-NTINDA, KAMPALA
31ST October- 6th November, 2007**

Morning Session (9.00am - 1.00pm)			Afternoon Session (2.00pm- 5.00pm)		
Date/Time	Topics	Session Leader	Time	Topics	Session Leader
Wed. 31ST October					
8.30am- 9.00am	Registration, Introduction & Administrative Issues	Ntale Peter	2.00pm- 3.00pm	Interviewer's Manual: Section 4-6(HH questionnaire)	Simon Kibira
9.30am- 10.10am	Opening Remarks	DED SP/D, /DPSS/Manager SES, UBOS	3.00pm- 4.00pm	Mock Interviews	All facilitators
10.00am- 10.30am	General Overview and Background of LGPD II	Respresentative from MLoG	4.00pm- 5.00pm	Questions and discussion	All facilitators
10.30am- 11.30am	Break				
11.30am- 1.00pm	Interviewer's Manual: Section 1A-3 (HH questionnaire)	Bob Okua			
1.00pm- 2.00pm	Lunch				
Thurs. 1ST Nov.					
9.00am- 11.00am	Interviewer's Manual: 2-3 (Community questionnaire)	Angela Kiconco	2.00pm- 3.30pm	Section 4 ctd (Community questionnaire)	Katikajjira Hamiidu
11.00am- 11.30am	Tea Break		3.30pm- 4.00pm	Interviewer's Manual: Section 5	Katikajjira Hamiidu
11.30am- 1.00am	Interviewer's Manual: Section 4(Community questionnaire)	Katikajjira Hamiidu	4.00pm- 5.00pm	Discussion and questions	All facilitators
1.00pm- 2.00pm	Lunch				
Fri 2nd Nov.					

8.30am-10.00am	Guidelines on Collection of Qualitative data	Nsubuga Charles	2.00pm-2.45pm	CSOs and Private firms checklists	Juliana Kalibbala
10.00am-11.00am	District Checklist	Johnson Kagugube/Wasswa	3.00pm-5.00pm	Interview Guide/Checklist	Johnson Kagugube/Wasswa
11.00am-11.30am	Break				
11.30am-1.00pm	Sub-county checklist	Johnson Kagugube/Wasswa			
1.00pm-2.00pm	Lunch				
Sat 3rd Nov.					
9.00am-10.30am	Mock Interviews (community questionnaire)	Interviewers	2.00pm-5.00pm	Field Practice	Interviewers
10.30am-11.30am	Mock Interviews (community questionnaire)	Interviewers			
11.00am-11.30am	Break				
11.30am-1.00pm	Field Practice	Interviewers			
10.00am-11.00am	Field Practice	Interviewers			
1.00pm-2.00pm	Lunch				
Mon 5th Nov.					
9.00am-11.00am	Discussion of field practice experience	All Trainers	2.00pm-4.00pm	Listing and sampling	Peter Ntale
11.00am-11.30am	Break		4.00pm-5.00pm	Administrative issues	Peter Ntale
11.30am-1.00pm	Discussion of field practice experience	All Trainers			
1.00pm-2.00pm	Lunch				