



UGANDA BUREAU OF STATISTICS



UGANDA NATIONAL HOUSEHOLD SURVEY 2009/2010

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**INFORMAL SECTOR SURVEY QUESTIONNAIRE**  
*HOTELS BARS, & RESTAURANTS*

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**SECTION 1A: IDENTIFICATION PARTICULARS**

|  |          |  |  |
|--|----------|--|--|
| 1. STRATUM:  |          |  |  |
| 2. DISTRICT:   |          |  |  |
| 3. SUB-STRATUM: (Urban = 1, Other Urban= 2, Rural = 3) |          |  |  |
| 4. COUNTY:   |          |  |  |
| 5. SUB-COUNTY:   |          |  |  |
| 6. PARISH:   |          |  |  |
| 7. EA:   |          |  |  |
| 8. HOUSEHOLD/ESTABLISHMENT SER. NO.:                   |          |  |  |
| 9. SAMPLE NO.:   |          |  |  |
| 10. NAME OF HEAD:                                      |          |  |  |
| 11. TYPE OF BUSINESS ENTERPRISE                        |          |  |  |
| <i>Household based .....</i>                           | <i>1</i> |  |  |
| <i>Non-household based .....</i>                       | <i>2</i> |  |  |

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THIS SURVEY IS BEING CONDUCTED BY THE UGANDA BUREAU OF STATISTICS  
UNDER THE AUTHORITY OF THE UGANDA BUREAU OF STATISTICS ACT, 1998.

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**STRICTLY CONFIDENTIAL**

**SECTION 1B: STAFF DETAILS AND SURVEY TIME**

1. NAME OF INTERVIEWER \_\_\_\_\_ 

|  |  |
|--|--|
|  |  |
|--|--|

2. DATE OF INTERVIEW 

|    |    |      |  |  |  |  |  |
|----|----|------|--|--|--|--|--|
| DD | MM | YYYY |  |  |  |  |  |
|    |    |      |  |  |  |  |  |

3. NAME OF SUPERVISOR \_\_\_\_\_ 

|  |  |
|--|--|
|  |  |
|--|--|

4. DATE OF CHECKING 

|    |    |      |  |  |  |  |  |
|----|----|------|--|--|--|--|--|
| DD | MM | YYYY |  |  |  |  |  |
|    |    |      |  |  |  |  |  |

5. NAME OF EDITOR \_\_\_\_\_ 

|  |  |
|--|--|
|  |  |
|--|--|

6. DATE OF INSPECTION 

|    |    |      |  |  |  |  |  |
|----|----|------|--|--|--|--|--|
| DD | MM | YYYY |  |  |  |  |  |
|    |    |      |  |  |  |  |  |

7. STARTING TIME 

|     |  |  |  |
|-----|--|--|--|
| HRS |  |  |  |
|     |  |  |  |

8. RESPONSE CODE 

|  |
|--|
|  |
|--|

**Codes for Item 8:**

Completed.....1

Partially Done.....2 (*Reasons for partial response should be explained in the remarks*)

9. REMARKS BY INTERVIEWER:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. REMARKS BY SUPERVISOR:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 2A: ACTIVITIES AND PRODUCTS OF THE BUSINESS ESTABLISHMENT**

Household Members ID

(copied from column 4 Section 14 of the main questionnaire)

**ISIC CODE**

1. What is the main Activity? (describe in detail)

.....

.....

2. Please list your main products and/or services in order of importance: (up to 4 if so many)

**(CPC Code)**

|   |       |                      |                      |                      |                      |
|---|-------|----------------------|----------------------|----------------------|----------------------|
| 1 | ..... | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | ..... | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3 | ..... | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4 | ..... | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

**SECTION 2B: GENERAL INFORMATION**

|   |  |  |                                       |
|---|--|--|---------------------------------------|
| In which year and month did the business start operating?   | In which Type of Premises do you conduct your Business activity?   | What is the ownership type of this business? |                                       |
|   | At home with no special working space .....                        | 01   | Sole Proprietorship... 01             |
|   | At home with space inside/attached to the home.....                | 02   | Partnership..... 02                   |
|   | Business Premises with a fixed location independent from home..... | 03   | Religious..... 03                     |
|   | Home or workplace of Client.....                                   | 04   | NGO..... 04                           |
|   | Market/Trade fair.....   | 05   | Community Based Organization (CBO) 05 |
|   | Street/pavement with a fixed post (Kiosk).....                     | 06   | Others Specify..... 06                |
|   | Hawking.....   | 07   |                                       |
|   | Transport Vehicle.....   | 08   |                                       |
|   | Others specify.....  | 09   |                                       |
| (1)   | (2)  | (3)  |                                       |
| Year      Month   |  |  |                                       |
| <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | <input type="text"/> <input type="text"/>                          | <input type="text"/> <input type="text"/>    |                                       |

**SECTION 3: CREDIT AND MARKET INFORMATION**

| What was the <b>Main</b> reason you chose this Business Activity? | What were the <b>Three</b> most important problems in setting up the business? ( <b>Rank in order of importance &amp; Select from the codes below</b> ) |                      |                                | What are the <b>Three</b> main problems in running/expanding this enterprise? ( <b>Rank the problems in order of magnitude</b> ) |   |   | How did you <b>Mainly</b> Finance the Start-up and Running of this Business Activity? ( <i>Select from the codes below</i> ) |   |   |                      |                      |                      |                      |
|---|---|----------------------|--------------------------------|--|---|---|--|---|---|----------------------|----------------------|----------------------|----------------------|
| Existing capital (e.g. land, Cash, Buildings, equipment)..... 1   | Obtaining start-up capital ... 01   |                      |                                | Insecurity/theft..... 01   |   |   | Own savings/ retained profits 01   |   |   |                      |                      |                      |                      |
| Family Tradition/culture..... 2                                   | Obtaining technical know-how and skills..... 02   |                      |                                | Supply of Inputs/raw materials 02  |   |   | Loan from friends/relatives/ neighbour ... 02  |   |   |                      |                      |                      |                      |
| Low Start-up Costs.... 3  | Accessing raw materials 03  |                      |                                | Demand for Output/market.... 03  |   |   | Loan from Money Lender 03  |   |   |                      |                      |                      |                      |
| Demand .... 4   | Finding Clients/Market 04   |                      |                                | Economic factors (profitability)..... 04   |   |   | Micro Finance 04   |   |   |                      |                      |                      |                      |
| It is the profession/ skill I know ..... 5                        | Government rules/regulations..... 05  |                      |                                | Technical (machine breakdown)..... 05  |   |   | Commercial Bank 05   |   |   |                      |                      |                      |                      |
| Conditioned by the money lender/Benefactor..... 6                 | Obtaining:  | Water 06             | Labour related..... 06         | SACCOS. 06   |   |   |  |   |   |                      |                      |                      |                      |
|   |   | Electricity 07       |                                |  |   |   |  |   |   |                      |                      |                      |                      |
| Others (Specify)..... 7   |   | Space/Premises 08    | Government Regulations..... 07 | NGO... 07  |   |   |  |   |   |                      |                      |                      |                      |
|   |   | Transport 09         | Competition 08                 | Circles (cash round)..... 08   |   |   |  |   |   |                      |                      |                      |                      |
|   |   | Other 10             | Obtaining Water 09             | Borrowing from the supplier.... 09   |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      | Electricity 10                 | Other (specify)... 10  |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      | Insecurity/theft..... 11       |  |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      | Others specify)... 12          |  |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      | No problem ..... 13            |  |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      |                                | Finance 14   |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      |                                | Late Payment 15  |   |   |  |   |   |                      |                      |                      |                      |
|   |   |                      |                                | Other Specify 16   |   |   |  |   |   |                      |                      |                      |                      |
| <b>(1)</b>  | <b>(2a)</b>   | <b>(2b)</b>          | <b>(2c)</b>                    | <b>(3a) Running</b>  |   |   | <b>(3b) Expanding</b>  |   |   | <b>(4a) Start-up</b> | <b>(4b) Running</b>  |                      |                      |
| <input type="text"/>  | <input type="text"/>  | <input type="text"/> | <input type="text"/>           | 1  | 2 | 3 | 1  | 2 | 3 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|   |   |                      |                                |  |   |   |  |   |   |                      |                      |                      |                      |

**SECTION 3: CREDIT AND MARKET INFORMATION CONTINUED**

5. If a Loan was acquired in Qn 4 above what was the total amount received?

|                     | 5a       | 5b      |
|---------------------|----------|---------|
| Loan for:           | Start-up | Running |
| Amount in Shillings |          |         |

| If a Loan was received what was the security required? |                      | What is the Repayment Arrangement / period and rate? |                           |                             |                           | Do you have Concrete plans to expand the Business? |                                 | If YES, please state the main Plan |                      |
|--|----------------------|--|---------------------------|-----------------------------|---------------------------|--|---------------------------------|------------------------------------|----------------------|
| Business Itself.....                                   | 1                    | Monthly .....  |                           | 1                           | Yes.....                  | 1  | Acquire a Loan ....             |                                    | 1                    |
| Land.....  | 2                    | Quarterly... ..                                      |                           | 2                           | No.....                   | 2 >> Sec.4   | Buy land/Asset .....            |                                    | 2                    |
| Cattle.....  | 3                    | Weekly.....  |                           | 3                           |                           |  | Employ more people .....        |                                    | 3                    |
| House.....   | 4                    | Annual.....  |                           | 4                           |                           |  | Market.....                     |                                    | 4                    |
| Other Properties.....                                  | 5                    | Unspecified.....                                     |                           | 5                           |                           |  | Relocation from Household ..... |                                    | 5                    |
| .....  |                      |  |                           |                             |                           |  |                                 |                                    |                      |
| Salary .....   | 6                    | Other (specify).....                                 |                           | 6                           |                           |  | Make it Formal.....             |                                    | 6                    |
| None.....  | 7                    |  |                           |                             |                           |  | Other Specify.....              |                                    | 7                    |
| Others (Specify).....                                  | 8                    |  |                           |                             |                           |  |                                 |                                    |                      |
|  |                      |  |                           |                             |                           |  |                                 |                                    |                      |
| (6a)   | (6b)                 | Start-up   |                           | Running                     |                           | (8)  | (9)                             |                                    |                      |
| Start-up   | Running              | (7a)<br>Repayment<br>period                          | (7b)<br>rate in Shillings | (7c)<br>Repayment<br>period | (7d)<br>rate in Shillings |  |                                 |                                    |                      |
| <input type="text"/>                                   | <input type="text"/> | <input type="text"/>                                 | <input type="text"/>      | <input type="text"/>        | <input type="text"/>      | <input type="text"/>                               | <input type="text"/>            |                                    | <input type="text"/> |

**SECTION 4: CAPITAL EXPENDITURE**

**1 Which Assets have you used in the last 12 months mainly for your business activity?**

| SR No | Type of asset                                  |  | In Uganda Shillings                     |                                    |                           | Ownership of Asset  |                  |         |        |            |              | How is the asset used?      |                          |                                 |                    |
|-------|--|--|---|------------------------------------|---------------------------|---------------------|------------------|---------|--------|------------|--------------|-----------------------------|--------------------------|---------------------------------|--------------------|
|       |  |  | What is the Current value of the Asset? | What is Value of Additions if any? | Value of Disposals if any | 1 Personal Property | 2 Share Property | 3 Lease | 4 Rent | 5 Borrowed | 6 Don't know | 1. Exclusively for business | 2. Shared with Household | 3. Shared with another business | 4. Other (Specify) |
| (1)   |  |  | (2)                                     | (3)                                | (4)                       | (5)                 |                  |         |        |            |              | (6)                         |                          |                                 |                    |
| 1     | Land and Buildings                             | Land   |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 2     |  | Buildings  |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 3     |  | Other Structures (Kiosks, Kitchen house, pen, etc) |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 4     |  | Other Machinery, Equipment & Small Tools           |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 5     | Transport Equipment                            | Bicycle  |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 6     |  | Motorcycle   |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 7     |  | Motor vehicle                                      |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 8     |  | Other Transport                                    |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |
| 9     | All Other (Furniture and Office Equipment etc) |  |   |                                    |                           | 1                   | 2                | 3       | 4      | 5          | 6            | 1                           | 2                        | 3                               | 4                  |

**SECTION 5: EMPLOYMENT**

**Who are the persons engaged in this Business during the last 30 days/month?**

| Sr. No | ID No For hh members<br>(For only hh based businesses). | Employment Status<br>Working Proprietor=1<br>Paid regular employee=2<br>Paid Casual worker=3<br>Unpaid helpers/Family Workers =4 | Sex<br>Male=1<br>Female=2 | Age bracket<br>Adult (18+)=1<br>Child (<18)=2 | Value of Payments (For Working Proprietor, Paid Regular & Paid Casual employees) |                          | Periodicity of Payment<br>Daily=1<br>Weekly=2<br>Monthly=3<br>Other (specify) =4 | How many days did the employee work |
|--------|---|--|---------------------------|---|--|--------------------------|--|-------------------------------------|
|        |   |  |                           |   | Wages & Salaries   | Payments in Kind (value) |  |                                     |
| (1)    | (2)   | (3)  | (4)                       | (5)   | (6)  | (7)                      | (8)  | (9)                                 |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |
|        |   | 1 2 3 4  | 1 2                       | 1 2   |  |                          | 1 2 3 4  |                                     |

**10. How many employees did you have a month ago? (Indicate the number of..)**

|                       |                     |              |             |                               |
|-----------------------|---------------------|--------------|-------------|-------------------------------|
| Category of Employees | Working proprietors | Paid Regular | Paid Casual | Unpaid family workers/helpers |
|-----------------------|---------------------|--------------|-------------|-------------------------------|

|        |  |  |  |  |
|--------|--|--|--|--|
| Number |  |  |  |  |
|--------|--|--|--|--|

**SECTION 6: OTHER EXPENDITURE AND INCOME**

**1. What Was The Expenditure On Other Inputs Other Than Labour During The Last 30 Days?**

| Item No   | Description of Items  | Value of Purchases/Expenses ('in Shillings) |
|-----------|---|---|
|           | (1)   | (2)   |
| 1         | Cost raw materials (foods, spices etc)                      |   |
| 2         | Cost of goods bought for resale (Sodas, mineral water, etc) |   |
| 3         | Electricity   |   |
| 4         | Bank charges (not interest)                                 |   |
| 5         | Motor vehicle running costs                                 |   |
| 6         | Fuel and Lubricants   |   |
| 7         | Other Transport costs (i) Bicycle                           |   |
| 8         | (ii) motorcycle   |   |
| 9         | (iii) Vehicle   |   |
| 10        | (iv) Other, specify   |   |
| 11        | Postage and Telecommunications                              |   |
| 12        | Rent for Land Buildings                                     |   |
| 13        | Rent for Equipment Hire                                     |   |
| 14        | Travel allowances paid to employees                         |   |
| 15        | Water & Sewerage Charges                                    |   |
| 16        | Repair & Maintenance of Equipment (Spare parts etc)         |   |
| 17        | Security  |   |
| 18        | Tools and equipment   |   |
| 19        | Packaging materials (bags, containers etc)                  |   |
| 20        | Brokerage, Commissions                                      |   |
| 21        | Legal Expenses  |   |
| 22        | Taxes including Trading fees & Licenses                     |   |
| 23        | Interest paid on a loan                                     |   |
| 24        | Bad debts, donations, less recoveries                       |   |
| 25        | Advertising e.g. cost of cells for radio etc                |   |
| 26        | Others Expenses, Specify                                    |   |
| <b>27</b> | <b>Total Expenditure (1-24)</b>                             |   |

**2. What was the Total income received from the following?**

| Item no. | Description of Item  | Value in Shillings           |
|----------|--|------------------------------|
|          | (1)  | (2)                          |
| 1        | Sale of Accommodation  |                              |
| 2        | Sale of Food   | Food (meal)                  |
| 3        |  | Roasted foods 'muchomos' etc |
| 4        | Sale of Drinks   |                              |
| 5        | Other Service Charges  |                              |
| 6        | Income from Rent of Land   |                              |
| 7        | Income from Rent of Buildings  |                              |
| 8        | Receipts from services rendered to others  |                              |
| 9        | Interest Receivable (e.g. from village circles)                                  |                              |
| 10       | Dividends Receivable   |                              |
| 11       | Income received as a gift, donation, gain in the sale of assets, remittances etc |                              |
| 12       | Other Income, Specify  |                              |
| 13       | Total Income (1-13)  |                              |

|  |   |   |   |   |   |   |   |   |
|--|---|---|---|---|---|---|---|---|
| 3. Does your business have a Trading License?<br>Yes=1<br>No=2 | 4. Do You Pay any Taxes (circle as appropriate)?<br>VAT=A                      Other =D<br>Pay As You Earn =B      None =Z<br>Income Tax =C |   |   |   |   | 5. Do you keep records of Business Transactions?<br>Yes =1<br>No =2 |   |   |
|  | 1   | 2 | A | B | C |   | D | Z |

FINISHING TIME

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

**THANK YOU FOR YOUR COOPERATION**